

BUILDING HEALTH SCIENCES, INC.

Primum non nocere – First Do No Harm

MOISTURE MANAGEMENT TRAINING PROGRAM MOISTURE MANUAL

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SECTION ONE - MANAGING MOISTURE INTRUSION RESPONSE

A written procedure detailing measures to prevent or respond to clean water intrusion into the building structure or individual units.

SECTION TWO - ROLES AND RESPONSIBILITIES

Homeowner / Facilities / Property Management / Home Owners Association

SECTION THREE - COMMUNICATION

Communication is a vital part of the Program. Upon notification or discovery of a moisture/water or mold growth condition, any facilities personnel or subcontractor associated with work performed should immediately notify the Property Manager or On-Site Representative.

SECTION FOUR - INCIDENT RESPONSE

This defines what constitutes an emergency versus a non-emergency as a general guideline to assist decision-making. This provides guidance and examples of what is classified as a non-emergency.

SECTION FIVE - OTHER PROGRAM REQUIREMENTS

Inspections - interior and exterior / Preventive Maintenance

SECTION SIX - SUBCONTRACTOR MANAGEMENT

Suggested procedures, controls, licensure and insurance requirements related to subcontractors and the performance of work within the facility which can either result in creation of a water event or during post-event activities.

SECTION SEVEN - DOCUMENTATION / RECORD KEEPING

Sample forms and policies to facilitate and document incident history.

SECTION EIGHT - APPENDICES

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